

## **Business Plan – Six Month Monitoring Report**

**April to September 2015**

### **Purpose**

For decision.

### **Summary**

This six-month monitoring report presents a summary of the LGA's financial performance and performance against its business plan and internal priorities over the period from 1 April to 30 September 2015.

### **Recommendation**

That the Leadership Board approves the six-month monitoring report and highlights any areas for further action or report back.

### **Action**

Officers to initiate any required action.

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## **Business plan – Six Month Monitoring Report**

### **April to September 2015**

#### **Background**

1. The 2015/16 Business Plan was agreed by the LGA Executive in March 2015. At their last meeting Leadership Board agreed to update and roll forward the current business plan to September 2016, subject to the addition of a further priority – “Promoting health and wellbeing”. The updated Business Plan is on the Leadership Board agenda at Item 7 and will also be presented to the LGA Executive for agreement on 10 December.
2. Performance monitoring is undertaken by the Leadership Board and Strategic Management Team (SMT) and comprises:
  - 2.1 Quarterly monitoring reports to SMT;
  - 2.2 6 month and 12 month exception reports to Leadership Board;
  - 2.3 6-weekly Chief Executive reports to Leadership Board; and
  - 2.4 Annual membership survey presented to SMT and Leadership Board.
3. This report covers the six months from 1 April to 30 September 2015. The full year report will be presented Leadership Board in June 2016 and will incorporate the latest Promoting Health and Wellbeing priority.

#### **Performance monitoring**

4. This report falls into six sections:-
  - 4.1 The three policy priorities of the published Business Plan - *Funding for Local Government, Devolution, Economic Growth, Jobs and Housing*;
  - 4.2 Sector Led Improvement via the KPIs developed for reporting to DCLG;
  - 4.3 Our own efficiency and effectiveness – via our corporate health indicators;
  - 4.4 Major projects dashboard;
  - 4.5 Strategic Risks register; and
  - 4.6 Financial performance – via our summary management accounts.

#### **Commentary**

5. Overall performance across 4.1 to 4.5 (**Appendix A**) is on track. Further detail on the major projects risk register is available on request. A detailed report on Sector-Led Improvement performance will be considered by the IDeA Board on 10 December.

### **Financial Performance**

6. The management accounts to the end of October 2015 at [Appendix B](#) show a projected underspend of £2.6 million for the year. This is due to:

- 6.1 Savings arising from the restructuring of external support services and transfer of ICT contracts from Liberata to Brent. This includes staff savings and additional income arising from the corporate and Liberata projects totalling £2,370k, offset in part by redundancy costs of £600k;
- 6.2 Core salaries - expected to be under budget by £424k;
- 6.3 Increased dividends from Geoplace - £250k;
- 6.4 Decreased net programme costs - £416k;
- 6.5 Increased contribution to overheads from grant and ring-fenced programs - £145k; and
- 6.6 Reduced rental income & increased maintenance costs in both Local Government House & Layden House - £376k.